

St Dennis Parish Council
Minutes of the Ordinary Council Meeting held in the Clay
Tawc Centre on 3rd September 2019 at 7.00pm

Present: Cllr Clarke (Chairman), Cllr Mr N Edmunds (vice Chair), Cllr Harwood, Cllr Lodomez, Cllr Kelsey, Cllr Richards.

In Attendance: Lynn Clarke Clerk, Cornwall Cllr Mr F Greenslade.

125/19 Apologies

Cllr Mrs T Edmunds, Cllr Howard, Cllr Taylor: Apologies approved. Cllr Cotton absent

126/19 Declarations of Interest

None Declared. Cllr Clarke reminded all present that if any matter arises during the meeting advice must be sought from the clerk and the council before continuing.

127/19 Public Participation (to include Cornwall Councillors Report)

- a) **Public Participation:** Cllr Lodomez raised an issue brought to her attention of refuse being placed out early at Hendra Prazey, the bags being ripped open causing rubbish to be strewn across the road. Cllr Lodomez asked if letters could be sent to residents in the area. To be placed on the next agenda for Council decision. Cllr Clarke has received concerns about the parking at the bottom of Carne Hill, vehicles are now parking on both sides of the road blocking the view of motorists approaching a blind bend from both directions. Fears have been voiced that this is a potential accident hot spot with several near misses having been reported. This area is on the highways scheme for double yellow lines, but the works are not scheduled to start until March 2020. **Action** – The clerk to contact traffic enforcement and seek advice for the next metering.

Cllr Greenslade brought to the attention of the Parish Council issues raised in Wellington Road car park. There surface is in poor condition and there appear to be several cars that have been abandoned. **Action** – Clerk to report vehicles and car park condition to Cornwall Council.

- b) **Cornwall Councillors Report:** Cllr Greenslade provided a written report that was circulated to Cllr's prior to the meeting. The report highlighted; Cllr Greenslade's attendance at planning meetings, the Governments promises to allocate funding towards supporting industries and services within Cornwall and highlighted the Cornwall Councillors Community Chest Fund, which offers organisations that operate within St Dennis and Nanpean help with expenses. Several groups locally have received grant funding.

Questions were invited that arose from the report or matters that the Councillors would like taken back to Cornwall Council.

Cllr Harwood asked if a junction in Nanpean could possibly be raised with Highways as he has witnessed incidents at the junction that could be avoided possibly with better signage. Cllr Greenslade will inform Highways of the issue raised. Cllr Greenslade went on to state that all the clay villages are currently experiencing the same traffic and parking issues.

128/19 To adopt the Minutes of the Ordinary Council Meeting held on the 6th August 2019.

Minutes for the 6th July were accepted proposed by Cllr Mr N Edmunds seconded by Cllr Harwood. All present in favour.

129/19 To note the minutes from the following meetings and adopt the recommendations therein:

- a) Planning: Discussion with Community Land Trust.
Cllr Mr N Edmunds informed if the Community Land Trust request any further appointments this will require them to attend an official meeting of the Planning Committee.

130/19 Matters Arising – Information only.

Clerk advised:

- A response has been sent to the China Clay Strategy and Action Plan.
- ID badges awaiting proof to be forwarded.
- Replacement gate for the Playing Field still to be ordered.
- Procedures for the closing of the playing field during maintenance started this morning Cllr Mrs T Edmunds attended during closure.
- Awaiting the collection of the key by the Tri Service officer

Cllr Clarke expressed thanks to Cllr Mrs T Edmunds for her help with the first closure of the playing field for maintenance work to be carried out.

131/19 To discuss the invitation from Cornwall Council to apply to sit on the Standards Committee.

Tabled.

132/19 To discuss suggestions received from the suggestion boxes

Suggestion put forward to enhance the bushes on the green at Trelavour Prazey.

Action – Clerk to look at costs and agenda for next meeting.

133/19 Update and discuss Parish Council Surgery.

It was agreed to hold the first surgery on Mon 28th October between 6 and 8pm.

134/19 Update on Neighbourhood Plan.

Cllr Kelsey advised that a meeting had been held with Cllr Mrs T Edmunds and Cllr Taylor. Cllr Mrs T Edmunds has sourced information regarding current housing needs and a survey is required for future housing requirements.

135/19 To agree the purchase of a tablet for office use.

Resolved to purchase a tablet from Argos at a cost of £84.99 if this is not available to purchase from Curry's PC World. Proposed by Cllr Clarke seconded by Cllr Mr N Edmunds all in favour. **Resolved** to authorise the use of the Debit card. Proposed by Cllr Mr N Edmunds seconded by Cllr Harwood all in favour.

136/19 To discuss the possibility of litter pick equipment being available for volunteers to use.

Agreed in Principle. Clerk to investigate requirements for this process and report back to Cllr's.

137/19 To agree the purchase of weed killer and the additional hours required to spray the pavement edges.

Resolved – to purchase from M A Grigg at a cost of £30.61 plus VAT, an allowance of up to 2 days for the work to be carried out. Proposed by Cllr Lodomez seconded by Cllr Edmunds all in favour.

138/19 To agree the purchase of 2 new office chairs.

Resolved – To purchase the chairs from Complete Business Solutions at a cost of up to £99.00 each. Proposed by Cllr Mr N Edmunds seconded by Cllr Kelsey all in favour.

139/19 To discuss the purchase of a reception / meeting table

Deferred at this time

140/19 To discuss and agree a new gate to close the playing field during routine maintenance and associated signage.

Resolved – To purchase a barrier 2 x chains and padlocks up to a cost of £60 and the signage at a cost of £18 plus VAT. Proposed by Cllr Richards seconded by Cllr Harwood all in favour.

141/19 To discuss the launch of the Good Citizen Award 2020

Resolved – To launch the awards for next year and to be presented at the Annual Parish Meeting.

142/19 To discuss attendance at various training opportunities.

The clerk informed of training opportunities available:

Cllr Lodomez, Cllr Mrs T Edmunds, Cllr Clarke, Cllr Mr N Edmunds, Office Administrator to be registered for planning workshops and the clerk's attendance at SLCC training Seminar approved. Proposed by Cllr Clarke seconded by Cllr Mr N Edmunds all in favour.

The clerk informed Cllrs to contact the office for further information or to book any currently available.

143/19 To agree the clerk's attendance at the smaller council's meeting.

Tabled.

144/19 Reports from outside bodies.

Highways Focus Group – Cllr Mrs T Edmunds apologies given.

Cllr Kelsey provided a report from Environmental Nuisance and Crime – A new non-confrontational enforcement tool that is being rolled out to town and parish councils for the reporting of dog fouling, litter dropping and fly tipping.

Cllr Clarke gave a report from the Clay Community Network Panel Meeting which included a presentation on future devolution of services from Cornwall Council.

145/19 Consultations and surveys received up to time of meeting

- a) NALC Independent Review into Local Government Audit.
Tabled.

146/19 Highways and Footpaths Matters

- a) Update on footpaths – Fly tipping reported on the old railway line. Update from Cornwall Council the kissing gate in Gully's Lane will not be replaced as it is no longer required. Countryside officer visited the office and would be looking at footpath 18. Footpath 26 no further updates at this time.
- b) Highways Issues: Complaints received by a resident regarding speeding and traffic issues along Robartes Road and enquiring if speed humps could be installed. Discussed but as this is the designated HGV route it would be unlikely this would be considered by Highways.
- Graffiti on road signs at church road reported into Cornwall Council.

147/19 Grant Requests

Application from Cornwall Air Ambulance. Cllr Mrs P Lodomez declared an interest and was advised to leave the room.

£100.00 agreed Proposed by Cllr Mr N Edmunds seconded by Cllr Harwood.

Cllr Lodomez was invited to re-join the meeting.

St Johns Ambulance – Declined as not in our area.

148/19 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.

Email received from NHS Kernow Clinical Commissioning Group regarding attendance at a Parish Council meeting to give a presentation. Clerk has replied and informed of meeting dates.

Sutcliffe Play – email received regarding broken part on Springy Penguin. Part to be replaced F.O.C.

149/19 Financial

- a) To approve August's payments to creditors as presented to the table. With duplications removed the payments were accepted. Proposed by Cllr Mr N Edmunds seconded by Cllr Kelsey. All in favour

CHQ No:	Name	Cost	Reason
DD	Biffa	-£24.17	Credit for mis charged collection
100986	Trevithick supplies	£22.49	New lock for playing field shed
100985	PARRS workplace equipment	£492.00	Bin Trolley (grant funded)
D/ CARD	The Safety Supply Company	£40.70	Litter pick equipment
D Card	Janitorial Supplies	£359.25	Litter pick equipment
DD	EDF	£5.03	Cemetery Electric bill
100978	Banner	£42.63	Stationery
100987	Queens Garage	£17.49	Fuel can/ fuel /oil for strimmer
100986	Trevithick supplies	£2.77	Bolts for Playing field signage

DD	BT	£141.77	Quarterly bill
100980	Nuco Plus	£534.00	First Aid Training
100987	Queens Garage	£4.99	Telephone extension lead
100979	Duchy Cemetery's	£375.00	Interment fee
100979	Duchy Cemetery's	£65.00	Interment fee
100981	Grahams Garden Machinery	£12.00	Strimmer cord
DD	Barclays	£22.81	Account Fee
DD	Barclays	£6.65	Account Fee
DD	Barclays	£7.00	Account fee
D/Card	Dunelm	£60.00	Friday Patchwork Club
100983	SeaDog IT	£19.95	Website Hosting
100982	Central Cleaning	£330.00	Toilet cleaning
DD	Google Ireland	£8.28	Secure email
DD	Sage Line 50	£7.20	Payroll software
DD	Microsoft	£9.48	Software license
BACS	HMRC	£128.35	Tax & NI
BACS	Wages	£2,739.52	Staff costs
100984	ClayTAWC	£30.42	Photocopying, Printing & Room Hire
100984	ClayTAWC	£4.00	Training Refreshments
Card	Timpson	£12.80	Spare Keys Playing field shed
DD	Biffa	£364.57	Bin rental and waste service

TOTAL SPEND FOR August£5,841.98

b) To approve the bank balances as at 31st July 2019.

Approved Proposed by Cllr Mr N Edmunds, seconded by Cllr Richards all in favour.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

150/19 Confidential items –

Playing Field incident: Resolved – Cllrs informed of incident and actions taken.

Staffing: Cllrs informed of situation and actions being taken.

There being no other business to be transacted the Chairman closed the meeting at 9.30pm.

Signed: